

**Annual Quality Assurance Report
(AQAR)
2014-2015**

**Submitted to
National Assessment and Accreditation Council
(NAAC)**

Bangalore - 560072, Karnataka, India



By



VSPM Academy of Higher Education



MAHATMA GANDHI ARTS & COMM. COLLEGE, PARSEONI

Tah. Parseoni, Dist. Nagpur - 441105

Affiliated to RashtrasantTukadojiMaharaj Nagpur University, Nagpur

Website : www.vspmmgcollege.org

Email : principal@vspmmgcollege.org

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year.)

Part – A

1. Details of the Institution

1.1 Name of the Institution

Mahatma Gandhi Arts& Comm. College, Parseoni.

1.2 Address Line 1

Mahatma Gandhi Arts& Comm. College,Ramtek Road
Parseoni The. Parseoni, Dist.Nagpur

Address Line 2

Mahatma Gandhi Arts& Comm.
College,RamtekRoad,Pench Fata, Parseoni The.
Parseoni, Dist.Nagpur

City/Town

Parseoni

State

Maharashtra

Pin Code

441105

Institution e-mail address

principal@vspmmgcollege.org

Contact Nos.

07102-225193

Name of the Head of the Institution:

Assot. Prof.Lokchand B. Jadav

Tel. No. with STD Code:

07102-225193

Mobile:

*9860724283

Name of the IQAC Co-ordinator:

Mr.Pramod M. Gorde

Mobile:

*9423677334 *07448195580

IQAC e-mail address:

iqacvspmmgcollege@gmail.com

1.3 NAAC Track ID

MHCOGN11410

*(For ex. MHCOGN 18879)***1.4 NAAC Executive Committee No. & Date:**

EC/32/407 on dated 03/05/2004

1.5 Website address:

Web-link of the AQAR:

<http://www.vspmmgcollege.org/AQAR2014-2015.docx>**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	Institutional Score/ CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	56.00	03/05/2004	2009
2	2 nd Cycle	-	-	-	-
3	3 rd Cycle	-	-	-	-
4	4 th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :

18/06/2010

1.8 AQAR for the year

(2014-15)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

- i. AQAR 2012-2013 Submitted to NAAC on (05/12/2017)
- ii. AQAR 2013-2014 Submitted to NAAC on (05/12/2017)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution
(eg. AICTE, BCI, MCI, PCI, NCI) Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal
 Financial Status Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (PhysEdu)
 TEI (Edu) Engineering Health Science Management
 Others (Specify)

1.12 Name of the Affiliating University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State/Central Govt. / University	<input type="text" value="Nil"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input checked="" type="checkbox"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (Specify)	<input type="text"/>
UGC-COP Programmes	<input checked="" type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="19"/>
2.10 No. of IQAC meetings held	<input type="text" value="10"/>

2.11 No. of meetings with various stakeholders: No.

Faculty Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- 1st July 2014 Tree Plantation programme.
- All college students Participation in cultural programmes.
- Guest lectures by different departments
- Alumni Meet
- Blood donation camp 24/09/2014
- Parent teacher Meet
- NSSCamp at Tamaswadi 17 to 23 January 2015

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To conduct academic audit	Academic Audit conducted by IQAC
To take feedback from student	Feedback collected from students at the end of Session
To celebrate Birth anniversary of Rastrapita Mahatma Gandhi	To celebrate Birth anniversary of Rastrapita Mahatma Gandhi 02/10/2014
To celebrate Birth anniversary of founder Late Arvindbabu Deshmukh	The birth anniversary of Late Arvindbabu Deshmukh celebrated on 12/05/2015
To encourage faculty members and students to participate various conference and seminars	Faculty members are participated in various international, national and state level conference/seminar/workshop
To encourage faculty members and students to participate various university and college level sports	Student participated in in various college, university and national level sport competition
To extend social responsibility towards community	Blood donation camp, NSS camp, Health checkup camp
Purchase of ICT	Computer, Projector, TV are purchased
Programme	Inter collegiate competition on 'The Indian Constitution' Date. 08/12/2014
Training	'Train to Trainers' training for faculty. (20/01/2015) Pre-police training for students.
Camp	Adventure camp at HetiSurla under VSPM 20 Students and 4 faculty members participated
Placement fair (Rojgarmelava)	Placement fair is conducted on the college ground on dated 01/02/2015

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes No

Management Syndicate Any other body

Provide the details of the action taken

- Blood donation camp, NSS camp, Health checkup camp
- Computer, Projector, TV are Purchased
- 'Train to Trainers' training for faculty. (20/01/2015)
- Pre-police training for students. (15/06/2014 to 15/01/2015)
- Placement fair is conducted on the college ground on dated 01/02/2015

Part –B**Criterion –I****1 Curricular Aspects****1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self financing programmes	Number of value added/ career oriented programme
PhD				
PG	03			
UG	02	-----	-----	-----
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				03
others				
Total	05			03
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum CBCS/Core /Elective Option/Open Option : Elective Option for UG and CBCS for PG**(ii) Pattern of programmes**

Pattern	Number of programmes
Semester I, II, III, IV.	03 (M.A.)
Annual	06 (03 B.A + 03 B.Com.)

1.3 Feedback From Stakeholders Alumni Parents Employers students

Mode of Feedback Online Manual Co Operating Schools

1.4 Whether there is Any revision/update of regulation or syllabi if yes mention their salient aspects

No

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	04	03	01	01 Lib.

2.2 No. of permanent faculty with Ph.D.

04

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	5								05

Posts of Commerce and Home Economics are recruited by contributory teachers.

2.4 No. of Guest and Visiting faculty and Temporary faculty

03

05

The faculty who teaches UG (Soc., Eco. Mar.) Also teaches PG.

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	06	06	03
Presented papers	04	01	---
Resource Persons	---	---	---

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The college encourages the faculty to complement the chalk and talk system of teaching learning with student centric teaching learning. The college authority also provides LCD projectors, laptops for power point presentation to encourage the faculty to adopt new and innovative approaches for class room teaching. Dept. of English, Marathi, Literature always used audio -visual aid for student learning i.e. screening of film, display of drama. Study tour at historical places are organized by History Dept. and show the students how the excavation is going on.

2.7 Total No. of actual teaching days during this academic year

230

2.8 Examination/ Evaluation Reforms initiated by the Institution

(for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation

- **Unit test and terminal examinations are conducted for students during session.**

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

Nil

2.10 Average percentage of attendance of students

78 %

2.11 Course/Programme wise

distribution of pass percentage : (2014-2015)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I	211	-	01	11	57	33%
B.A. II	113	-	-	09	24	29%
B.A. III	61	-	-	05	10	15%
B.Com. I	66	-	-	-	-	0%
B.Com. II	43	-	-	02	02	9%
B.Com. III	17	-	-	04	10	51%
M.A. I (Mar)	0	-	-	-	-	0
M.A. I (Soc.)	0	-	-	-	-	0
M.A. I (Eco.)	0	-	-	-	-	0
M.A. II (Mar)	03	-	03	-	-	100%
M.A. II (Soc.)	05	-	03	02	-	100%
M.A. II (Eco.)	05	-	02	03	-	100%
M.A. III (Mar)	06	-	03	03	-	100%
M.A. III (Eco.)	0	-	-	-	-	0%
M.A. III (Soc.)	03	-	03	-	-	100%
M.A. IV (Mar)	05	-	02	03	-	100%
M.A. IV (Soc.)	03	-	03	-	-	100%
M.A. IV (Eco.)	0	-	-	-	-	0%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- * The regular academic teaching work as per time table provided to IQAC
- * Students feedback
- * Academic activities during the year.
- * The College level exams.
- * The College Governing Body and the Principal evaluate the quality teaching-learning as a whole.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	02
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	Yes
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	Yes, 03
Others	04 Under VSPM

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	04	02		
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Most of the work of the Research Projects is in progress. However, the college has taken initiatives for creating awareness by attending conference/seminars/ workshops/Trainings/Guest lectures etc. on current Scenarios of research activities in various subjects & shared the knowledge with students, teachers & communities. Students' Seminars were also conducted on research topics to involve them in thinking process. Most of the departments have internet facilities for students, teachers & researchers. Necessary and important journals, periodicals & online are subscribed by the library 90% of the teachers are involved in research and have published 70 Research papers in the last five years. 04 faculty members have awarded Ph.D.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				01
Outlay in Rs. Lakhs				7.0 Lakhs

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06	01		
Outlay in Rs. Lakhs	3.80 Lakhs			

3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	01	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	06	06	03

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Soc. 3 Yr.	ICSSR	700000/-	700000/-
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total			1140000/-	1140000/-

3.7 No. of books published

3+1

i) With ISBN No.

ISBN 978-81-922290-9-6
ISBN978-93-81868-32-4
ISBN978-81-921131-2-8
ISBN978-81-923117-8-4

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from **Nil**

UGC-SAP

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

UGC
ICSSR

3.10 Revenue generated through consultancy

NIL

3.11 No. of conferences	Level	International	National	State	University	College

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :**Nil**

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	Nil
	Granted	
Commercialised	Applied	Nil
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year **Nil**

Total	International	National	State	University	Dist.	College

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) **Nil**

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events: **Nil**

University level State level
National level International level

3.23 No. of Awards won in NSS: **Nil**

University level State level
National level International level

3.24 No. of Awards won in NCC: **Nil**

University level State level
National level International level

3.25 No. of Extension activities organized :**09**

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Blood Donation Camp 24/09/2014
- NSS camp 17 to 23 January 2015
- Employment fair on dated 01/01/2015 and 0/02/2015

Dr. Amolbabu Deshmukh,(treasurer VSPM) has founded has started a foundation (Health Education and Rural Development)for the development of this rural tribal region of Parseoni, Ramtek, Savner where ever our schools and colleges are situated. The VSPM have many units of education like Medical Engineering. Management Arts, Commerce, Science colleges. As a part of charity and social responsibility various social and charitable programmes were organized through the year. One such programme as ‘Employment fair’ is organized this year in collaboration with Lata Mangeshkar Hospital & Research Centre, Digdoh Nagpur, Central Institute of Business management research and development (CIBMRD) ‘Pawanbhumi Nagpur’ and Mahatma Gandhi Arts & Comm. College, Parseoni. on dated 31/01/2015 from 09:00 am to 05:00 pm at ‘Pawanbhumi Ground Nagpur’, and ‘Rojgar Melava’ on dated 01/02/2015 from 09:00 am to 05:00 pm. on Mahatma Gandhi Arts & Comm. College, Parseoni. Most of the rural, tribal young students both (M/F) have participated in it and have taken benefits to join in various company invited here for interview. In which 16 national companies were invited and vacant seats were 2500 for that candidates have to appear for written/oral test.

29000 unemployed students have registered.

1507 +993=2500 are selected.

COMPANIES :Total (16) like Bata, Eureka Forbes, PIAGGIO, NISA GLOBAL, Radiant, Industrial Bank. Bajaj, Kirloskar, LIC, ICICI Bank,

(CD is available)

- 24 Hr. Ambulance for patient and (students and general public) for LataMangeshkar Hospital, Digdoh, Nagpur.
- 48 sitter vehicle for the patient of this area ones in a week for LataMangeshkar Hospital, Digdoh, Nagpur.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	02 Acre.	---	Management	02 Acre
Class rooms	06	---	UGC, Management	06
Laboratories	---	---	---	---
Seminar Halls	---	---	---	---
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	---	---	---	---
Value of the equipment purchased during the year (Rs. in Lakhs)	---	---	---	---
Others	---	---	---	---

4.2 Computerization of administration and library

Software is prepared for admission process execution of which will be from 2014-15 onwards. E-governance system is established in the office and library. Computers, printers, photocopiers, fax etc. Are available in main office. Library advisory committee gives suggestions for the development of the library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2513	277992	209	64805	2722	342797
Reference Books	5370	1929453	--	--	5370	1929453
e-Books	---	---	--	---	---	---
Journals	148	39597	25	8840	173	48437
e-Journals	--	--	---	---	---	---
Digital Database	--	--	---	---	---	---
CD & Video	--	--	---	---	---	---
Others (specify)	---	---	---	---	---	---

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	35	14	---	---	01	04	10	5+1 Laptop
Added	---	---	---	---	---	--	--	--
Total	35	14	---	---	01	04	10	5+1 Laptop

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The library is equipped with 01 computer to enhance facility available with library.
- Main office is well equipped with computers, internet, printers and photocopies.

4.6 Amount spent on maintenance in lakhs :

i) ICT	---
ii) Campus Infrastructure and facilities	Rs. 92,935/-
iii) Equipments	---
iv) Others	---
Total :	Rs. 92,935/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC ensures all reserved category students to get the scholarships on time. Students' orientation programme is conducted at the beginning of every academic session where newly admitted students are made aware about the various Student Support Services available in the college. The IQAC also renders these information by publishing it on college prospectus.

5.2 Efforts made by the institution for tracking the progression

Personal guidance, on both academic and non-academic matters, is made available to the students through mentoring, which is offered in the College at multiple levels. Teacher take these are personal meetings to gets to know the student personally and keeps track of their academic performance, attendance record, course registration, and fulfilment of course requirements and so on, giving guidance where necessary on matters pertaining to academics. The Alumni Association maintains consistent correspondence with alumni.

5.3 (a) Total Number of students

UG	PG	PH.D	Other
560	09		

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
219	38.48

Women

No	%
350	61.51

Last Year (2013-2014)

This Year (2014-2015)

General	S C	S T	OB C	Physically Challenged	Total	General	SC	S T	OB C	Physically Challenged	Total
36	64	33	309	---	442	16	10 5	48	400	--	569

Demand ratio 3:1

Dropout % - 2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Training and guidance lecture series is conducted for the students for the competitive examinations like MPSC, UPSC, particularly for the Staff Selection Commission Examination.

No. of students beneficiaries

02

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	--
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	2

5.6 Details of student counselling and career guidance

- The students having the problem in academics and some other personal problems, are solved through counselling done by subject teachers.
- Some student's approaches to principal for career guidance and are guided by principal through counselling.
- Programs on currier guidance is taken by the college.
- Currier Guidance Cell gives information about various post and there advertisement in the daily New paper.

No. of students benefitted

75%

5.7 Details of campus placement

On campus			Off campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of students Placed
16 Companies RojgarMelava (CD is available)	29000	993	993

29000 unemployed students have registered.

1507 +993=2500 are selected.

5.8 Details of gender sensitization programmes.

- - Women’s Grievance Cell has been established.
 - Programs for girls are taken in college like health issues, diet and nutrition importance of YOGA and exercise.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level-

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number Of Students	Amount
Financial support from institution		
Financial support from government	335	12,70,376
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organized / initiatives

Fairs : State/ University level National level International level

At. Nagardhan, Mansar Excavation

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- Under NSS Activity
- Blood Donation Camp Dt. 24/09/2014
- College level Health camp by Lata Mangeshkar Hospital Nagpur

5.13 Major grievances of students (if any) redressed:

- 1) Long Jump Pit and single bar and double bar is made available for the training of entrance in Indian Police Service.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

- To promote higher education in the remote and economically backward region.
- To create cultural, moral values and national integration.
- To serve the social needs and to uplift the living standards of the rural and tribal youths by imparting higher education
- To encourage them for self-employment and for that to start short-term educational and training courses to make them self-dependant.

MISSION

- To facilitate educational opportunity to the under-privileged section of society.
- To provide quality higher education to its students.
- To develop academic programmers based on local/regional/national/ global needs.
- To inculcate discipline, higher levels of culture and time values of life among the youth.

6.2 Does the Institution has a management Information System

- Yes. The institute has management Information System. All the information of the institute regarding administrative procedures, finance, student admission, student's records, evaluation and examination procedures, research administration, etc. is available to everyone on demand. Similarly, it is updated by the institute and maintained as database by the Director, Higher Education, Pune, Maharashtra. The data can be retrieved and accessed online.
- MIS is also used for Administrative processes including finance Network through Software's like Tally.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Active participation of faculty members through representation in various subjects as well as via participation in various workshops organized for curriculum development and execution.
- As the institute Curriculum development. The institute has to follow the curriculum developed by the university

6.3.2 Teaching and Learning

- Each faculty member prepares **exhaustive teaching plan** for the course module for every session.
- The allotted syllabus is completed by every staff member within time.
- Study materials are shared with students.
- Continuous **up-gradation of library**. To meet the growing academic requirements.
- Special coaching is provided to slow learners.

6.3.3 Examination and Evaluation

- Final examination is responsibility of the university. The institute shoulders big share of responsibility for conduct of university examinations.
- Institute **regularly conducts unit tests, common test** as per university pattern.
- Continuous Evaluation of students through **oral, class test, home assignments**.
- Evaluated answer books are distributed in the class for discussion of the ideal answer.
- Evaluation in the University Exam is being carried by Valuation and Moderation Method.

6.3.4 Research and Development

- The institute is a recognized by RTMNU
- **Research Advisory committee provides essential facilities** and **encourages** the faculty to participate in various research based activities such as Conferences, Seminars, Workshops, Symposium, etc.
- Faculty members are **encouraged to submit proposals** for Major or Minor Research Projects
- Research Committee regularly posts information about, forthcoming workshops, seminars and conferences.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library :Library has its own Central building since 2013 its richness should be recognized from following table.

- The library is enriched with textbooks, journals, reference books, magazines etc.
- Library is atomizes.
- Reading Room is made available to the students.
 - Staff Rooms 01
 - Reading Halls 01

This year, the library stock was enriched by addition of **209** new text books of various subjects.

- **25 Journals**

- As a part physical infrastructure/Instrumentation, the Institution has a huge playground for various sports activities.
- Infrastructure : 01 Sports room (10ft X20ft)

6.3.6 Human Resource Management

- The Institution tries to manage the required Human Resource.
- As per and need, Resource Persons from outside are invited.
- For any grievance or complaint a committee is formed which investigate the matter and suggest the solution to resolve it

6.3.7 Faculty and Staff recruitment

- The recruitments are made in accordance with the Rules and Regulations laid by University Grants commission, State Government and RTM Nagpur University.
- Non- teaching staff is recruited by the Joint Director, Higher education, Nagpur Maharashtra

6.3.8 Industry Interaction / Collaboration

- Educational tours and Field visits are organized by the institute to enhance the students' Knowledge in recent industrial trends.
- College Departments has a collaboration with Surrounding Colleges for research and academic development of the faculty and Students

6.3.9 Admission of Students

- **Prospectus:**

At the beginning of academic session the institute prepares updated prospectus which provides detailed information about the institute regarding the courses offered and infrastructural facilities. It provides eligibility criteria for admission to each course, fee structure, documents necessary for the admission, etc. It also provides detailed information about academic as well as support facilities. The academic calendar, rules and regulations, the information about PG Courses.

Institute Notice Board

The information related to admission process is also displayed on the college Notice Board for the convenience of the students.

6.4 Welfare schemes for

Teaching	GPF,LIC, Medical Reimbursement, Leave Travel concession, Loan Scheme by our Credit Society branches
Non Teaching	GPF, LIC, GIS, Medical Reimbursement, Various Govt. Loan Schemes, Leave Travel concession & Banks.
Students	Student Welfare Fund, Book Bank, Scholarship, Concession to Economically Weak Student.

6.5 Total corpus fund generated

Rs.

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	RTM Nagpur University Nagpur	Yes	VSPM Academy of Higher Education, Nagpur
Administrative	Yes	RTM Nagpur University Nagpur	Yes	VSPM Academy of Higher Education, Nagpur Institution.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- The alumni association helped students for entrepreneurship development as well as in the organization of placement drives in the college.
- Tahsil Level Competition on Indian Constitution organize by political Science faculty in collaboration with alumni association. 'PAULWAT PRATISTAN'

6.12 Activities and support from the Parent – Teacher Association

MAH ➤ Parent Voluntary take active participation in Institution activities like Blood, Donation, Plantation.

6.13 Development programmes for support staff

- The staff Members are supported for adequate training as and when required.
- Promoted to the faculty members for presenting Maximum research papers in seminars and conferences etc.
- Teaching and non-teaching staff have attended various workshops conducted by sister institutes of the management and of other colleges as well.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation programme in the campus is conducted every year by NSS Volunteers.
- During the cleanliness of campus, the wasted plastic material is being disposed off regularly.
- Rain-water harvesting in the campus.
- Blood Donation Camp Dt. 24/09/2014
- College level Health camp by Lata Mangeshkar Hospital Nagpur

Criterion – VII

7 Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Innovations in Good Health Practices;-

With the help of Medical and Nursing College, Nagpur. A sister Institution every year, the college has constituted a health club and a committee for medical check up and they are prescribed suitable guidelines by the Doctors for good health. The teaching and non-teaching staff of the college and the students of the college are benefited by service provided by these Medical Institutions. As a part of Charity the VSPM has posted 01 Medical Van and a driver to admit the serious patient immediately and also 30 seater-vehical for the patient of this area weekly.

Career Guidance programme :- Career Guidance Programme is organized in the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- To widen the Bridge on the Cannel with the help of PWD.
- College Ground is made Available for 'ROJGAR MELAWA'
- Adventure Camp at Heti Surla.
- Upgraded infrastructural facilities.
- Beatification of the college campus.
- Add new text books and journals and browsing in the library

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) Good Health monitoring and Sports. : To provide regular medical check-up and clinical facilities.
- 2) To collaborate with difference sports associations for further promotion of the games (Maharashtra State Throw-Ball Association)
- 3) College Placement 'Rojgar Melava' on dated 01/02/2015 In which 16 national companies were invited and vacant seats were 2500 for that candidates have to appear for written/oral test.
29000 unemployed students have registered.
1507 +993=2500 are selected.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

Rain harvesting;

The college has channelized the water from the college building, ground to an old well which helps in percolation.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

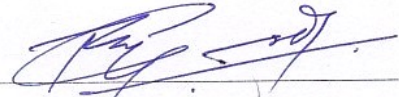
- The players of KABADDI who are playing on the ground should play on rubber mat.
- Fencing practice and tournaments for girl's students.
- One Girls hostel is big assets of the institution
- Well equipped and rich library and play grounds.
-

8.Plans of institution for next year

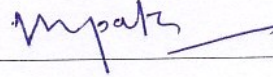
- Help For the Students for Police Training.
- New Toilet for Girls and Boys.
- Survey on drop-out children (BDO Office)
- Adventure camp for students and faculty
- WSC project on (The life of Rastrasant Tukdoji Maharaj)

Name PRAMOD M. GORDE

Name Dr. VINAYAK S. TRPATE



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC

Annexure I

1. Academic calendar of the session (2014-2015)

**MAHATMA GANDHI ARTS & COMMERCE COLLEGE PARSEONI
DIST- NAGPUR**

ACADEMIC CELENDER 2014-15

S.N.	Programme in Session	Date	Organizer
1	Session – I	16/06/2014 To 15/10/2014	
	Admission Process & Annual Academic Budget	17/06/2014	
	International Yoga Day/ Tree Plantation	21/06/2014	S.R. Kahate
	Starts Regular Periods	01/07/2014	
	Late. M.A. Deshmukh Birth Anniversary & Student Nomination in NSS / WSC	01/07/2014	
	World Population Day/ Personality Development Programme	11/07/2014	P.M.Gorde
	Sports Seminar for Student	22/07/2014	S.R. Kahate
	Ranganathan Day Celebration Book Distribution, Students Seminar	12/08/2014	P.N. Dhote
	Independence Day	15/08/2014	
	Formation of Subjects Group	25/08/2014 To 30/08/2014	
	Last Date of Admission by University	01/09/2014	
	Last Date of Enrollment by the University	05/09/2014	
	Teacher Day / Students Council	05/09/2014	S.N.Jawale
	Late. A. D. Deshmukh Death Anniversary & Cultural Programme.	19/09/2014	L.B.Jadhao/ PM.Gorde
	N.S.S. Day	24/09/2014	K.S.Manmode
	Laxminaryan Day & Alumni Meet	30/09/2014	
	Mahatma Gandhi Jayanti & Book Exhibition	02/10/2014	P.M.Gorde
	Diwali Vacation	16/10/2014 To 15/11/2014	
2	Session – II	16/11/2014 To 30/04/2015	
	University Exam (W)	21/10/2014 onwards	
	Constitution Day Celebration & Reading Elocution Competition	26/11/2014	S.N.Jawale
	Dr. B.R. Ambedkar Mahaparinirvana Din	06/12/2014	D.T.Shende
	N.S.S. One Day Camp/World H.R Day	27/12/2014	K.S.Manmode
	Aids Awareness Programme	27/12/2014 To 04/01/2015	K.S.Manmode
	Swami Vivekananda Jayanti/ Health Checkup Camp	12/01/2015	P.M.Gorde S.R.Kahate
	Republic Day Celebration	26/01/2015	S.R.Kahate
	Sports Meet	27/01/2015	S.R.Kahate
	Mahatma Gandhi Martyrdom Day	30/01/2015	S.N.Jawale
	Practical Exam & Tutorials	01/02/2015 To 10/02/2015	S.N.Jawale
	Ch. Shivaji M. Jayanti	20/02/2015	K.S.Manmode
	Language Day (Marathi)	27/02/2015	R.D.Kabhe
	World Women Day	08/03/2015	D.T.Shende
	Send-Off Programme	15/03/2015	P.M.Gorde
	University Exam (S)	17/03/2015 onwards	S.R. Kahate
	Dr. B.R. Ambedkar Jayanti & Late. Smt. M.A.Deshmukh Death Anniversary	14/04/2015	R.A.Raut
	Maharashtra Day	01/05/2015	R.A.Raut
	Summer Vacation / Mid-session Moderation by	01/05/2015 To 15/06/2015	



Annexure II

2. Best Practice : Employments fair

