

**Annual Quality Assurance Report  
(AQAR)  
2013-2014**

**Submitted to  
National Assessment and Accreditation Council  
(NAAC)**

Bangalore - 560072, Karnataka, India



*By*



**VSPM Academy of Higher Education**



**MAHATMA GANDHI ARTS & COMM. COLLEGE, PARSEONI  
Tah. Parseoni, Dist. Nagpur - 441105**

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

Website : [www.vspmmgcollege.org](http://www.vspmmgcollege.org)

Email : [principal@vspmmgcollege.org](mailto:principal@vspmmgcollege.org)

## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC.

### Part – A

#### 1. Details of the Institution

##### 1.1 Name of the Institution

Mahatma Gandhi Arts& Comm. College, Parseoni.

##### 1.2 Address Line 1

Mahatma Gandhi Arts& Comm. College, Ramtek Road  
Parseoni The. Parseoni, Dist.Nagpur

Address Line 2

Mahatma Gandhi Arts& Comm. College, Ramtek Road,  
Pench Fata, Parseoni The. Parseoni, Dist.Nagpur

City/Town

Parseoni

State

Maharashtra

Pin Code

441105

Institution e-mail address

principal@vspmmgcollege.org

Contact Nos.

07102-225193

Name of the Head of the Institution:

Assot. Prof. Lokchand B. Jadav

Tel. No. with STD Code:

07102-225193

Mobile:

\*9860724283

Name of the IQAC Co-ordinator:

Mr. Pramod M. Gorde

Mobile:

\*9423677334 \*07448195580

IQAC e-mail address:

iqacvspmmgcollege@gmail.com

**1.3 NAAC Track ID**

(For ex. MHCOGN 18879)

MHCOGN11410

**1.4 NAAC Executive Committee No. & Date:**

EC/32/407 on dated 03/05/2004

**1.5 Website address:**

Web-link of the AQAR:

<http://www.vspmmgcollege.org/AQAR2013-2014.docx>**1.6 Accreditation Details**

Sl. No.	Cycle	Grade	Institutional Score/ CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	C	56.00	03/05/2004	2009
2	2 <sup>nd</sup> Cycle	-	-	-	-
3	3 <sup>rd</sup> Cycle	-	-	-	-
4	4 <sup>th</sup> Cycle	-	-	-	-

**1.7 Date of Establishment of IQAC :**

18/06/2010

**1.8 AQAR for the year**

(2013-14)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

- i. AQAR 2012-2013 Submitted to NAAC on (05/12/2017)

**1.10 Institutional Status**

University ☐ State ☐ Central ☒ Deemed ☐ Private ☐ ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes ☐ No ☒

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐ ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

**1.11 Type of Faculty/Programme**

Arts ☒ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

PG Courses in Marathi, Eco., Soc.  
 Certificate course in Functional English  
 Certificate course in Applied Sociology  
 Certificate course in Economics SHG

**1.12 Name of the Affiliating University**

Rastrasant Tukadoji Maharaj Nagpur University, Nagpur.

**1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc.**

Autonomy by State/Central Govt. / University	<input type="text" value="Nil"/>		
University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input checked="" type="checkbox"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (Specify)	<input type="text"/>
UGC-COP Programmes	<input checked="" type="checkbox"/>		

**2. IQAC Composition and Activities**

2.1 No. of Teachers	<input type="text" value="08"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="02"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members s	<input type="text" value="19"/>
2.10 No. of IQAC meetings held	<input type="text" value="08"/>

**2.11 No. of meetings with various stakeholders:** No.

Faculty  Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

**2.13 Seminars and Conferences (only quality related)**

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

**2.14 Significant Activities and contributions made by IQAC**

11<sup>th</sup> July 2013 Tree Plantation programme.  
 All college students participation in Cultural programmes.  
 Guest lectures by different departments  
 Alumni Meet  
 Blood donation camp  
 Parent teacher Meet  
 University Level NSS Camp at Tamaswadi 03 to 09 February 2014

**2.15 Plan of Action by IQAC/Outcome**

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To conduct academic audit	Academic Audit conducted by IQAC
To take feedback from student	Feedback collected from students at the end of Session
To celebrate Birth anniversary of Rastrapita Mahatma Gandhi	To celebrate Birth anniversary of Rastrapita Mahatma Gandhi 02/10/2013
To celebrate Birth anniversary of founder Late Arvindbabu Deshmukh	The birth anniversary of Late Arvindbabu Deshmukh celebrated on 12/05/2014
To encourage faculty members and students to participate various conference and seminars	Faculty members are participated in various international, national and state level conference/seminar/workshop and MRP are completed by some departments.
To encourage faculty members and students to participate various university and college level sports and culture activities.	Student participated in various college, university and national level sport competition
To extend social responsibility towards community	Health Camp in collaboration with Lata Mangeshkar hospital and MG College Parseoni on dated 26/12/2013
To purchase ICT facility	Computers, Projector, TV, Laptop are purchased.
To strengthen library	Text books, Reference books, Journals are purchased.
Programme	Tahsil Level inter collegiate competition on 'Indian Constitution' 16/012/2013

\* Attach the Academic Calendar of the year as Annexure.

**2.15 Whether the AQAR was placed in statutory body**

Yes ☒ No ☐

- Ma
- Infrastructure : 4 class rooms, girls c ☒ mon room, library building ☒ is under construction
  - Research work : 2 MRP completed 2 faculty members awarded Ph.D.
  - ICT Facility for the students
  - University level NSS camp
  - Blood donation camp
  - Tree plantation

**Part –B**  
**Criterion –I**  
**1. Curricular Aspects**

**1.1 Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self financing programmes	Number of value added/ career oriented programme
PhD	---	---	---	---
PG	03	---	---	---
UG	02	-----	-----	-----
PG Diploma	---	---	---	---
Advanced Diploma	---	---	---	---
Diploma	---	---	---	---
Certificate	---	---	---	03
others	---	---	---	---
Total	05	---	---	03
Interdisciplinary	Nil	---	---	---
Innovative	Nil	---	---	---

**1.2 (i) Flexibility of the Curriculum CBCS/Core /Elective Option/Open Option :  
 Elective Option**

There are many options available for B.A. students and hence flexibility in the curriculum. Students can opt any three out of following subjects

Political science	Economics
Marathi literature	History
English literature	Sociology
Home Economics	

**(ii) Pattern of programmes**

Pattern	Number of programmes
Semester I, II, III, IV Sem	03 (03 M.A.)
Annual	06 (03 B.A. + 03 B.Com.)

**1.3 Feedback From Stakeholders** Alumni ☒ Parents ☒ Employers ☐ students ☒

**Mode of Feedback** Online ☐ Manual ☒ Co Operating Schools ☐

**1.4 Whether there is Any revision/update of regulation or syllabi if yes mention their salient aspects**

Any revision update of the regulations or the syllabi is done by the academic and statutory bodies of the university.

**1.5 Any new Department/ Centre introduced during the year if yes give details**

Nil
-----



## Criterion – II

### 2. Teaching, Learning and Evaluation

**2.1 Total No. of permanent faculty**

Total	Asst. Professors	Associate Professors	Professors	Others
09	04	03	01	01 Lib.

**2.2 No. of permanent faculty with Ph.D.**

0

**2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year**

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	5								5

Posts of Commerce and Home Economics are recruited by contributory teachers

**2.4 No. of Guest and Visiting faculty and Temporary faculty**

0

05

The faculty who teaches UG (Soc., Eco. Mar.) Also teaches PG.

**2.5 Faculty participation in conferences and symposia:**

No. of Faculty	International level	National level	State level
Attended	05	05	03
Presented papers	03	02	---
Resource Persons	---	---	---

**2.6 Innovative processes adopted by the institution in Teaching and Learning:**

- The college encourages the faculty to complement the chalk and talk system of teaching learning with student centric teaching learning.
- The college authority also provides LCD projectors, laptops for power point presentation to encourage the faculty to adopt new and innovative approaches for class room teaching.
- Dept. of Pol. Sci. and Sociology always used audio –visual aid for student learning i.e. screening of power point presentation.
- Study tour at historical places are organized by History Dept. and show the students how the exuviations is going on.

**2.7 Total No. of actual teaching days during this academic year**

231

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Double Valuation

- Unit test and terminal examinations are conducted for students during session.

**2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop**

Nil

**2.10 Average percentage of attendance of students**

79 %

**2.11 Course/Programme wise distribution of pass percentage:**

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. I	172	-	01	15	63	45.00%
B.A. II	65	-	01	02	19	33.00%
B.A. III	38	-	01	06	11	47.00%
B.Com. I	67	-	03	08	05	23.00%
B.Com. II	14	-	-	02	03	35.00%
B.Com. III	12	-	-	03	04	58.00%
M.A. I SEM (Mar)	10	-	02	02	0	40.00%
M.A. II SEM (Mar)	10	-	02	06	0	80.00%
M.A. I SEM (Soc.)	07	-	-	02	-	14.02%
M.A. II SEM (Soc.)	06	-	-	04	-	66.00%
M.A. I SEM (Eco.)	07	-	0	0	-	0.00%
M.A. II SEM (Eco.)	07	-	-	-	-	0.00%
M.A. III SEM (Mar)	05	-	01	02	-	60.00%
M.A. IV SEM (Mar)	05	-	01	03	0	80.00%
M.A. III SEM(Soc.)	06	-	03	01		66.00%
M.A. IV SEM (Soc.)	04	-	04			100.00
M.A. III SEM (Eco.)	02	-	-	0	-	0.00%
M.A. IV SEM (Eco.)	02					0.00%

**2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

- \* The regular academic teaching work as per time table provided to IQAC
- \* Students feedback
- \*Academic activities during the year.
- \*The College level exams.
- \*The College Governing Body and the Principal evaluate the quality teaching-learning as a whole.

**2.13 Initiatives undertaken towards faculty development**

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	01 Vadvihira
Summer / Winter schools, Workshops, etc.	--
Others	--

**2.14 Details of Administrative and Technical staff**

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	02		
Technical Staff				

## Criterion – III

### 2. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

On current Scenarios of research activities are carried in various subjects to share the knowledge with students, teachers & communities. Students' Seminars were also conducted on research topics to involve them in thinking process. Most of the departments have internet facilities for students, teachers and researchers. Necessary and important journals, periodicals & online journals are subscribed by the library 90% of the teachers are involved in research and have published 70 Research papers in the last five years. Internet and NET log facilities were being made available throughout the year. Faculties were given good recognition for guiding researchers. 15 Research papers were published by the faculty members in the different national and international journals. 03 faculty members attended various National as well as International conferences. 2 faculties of this institute have been working as Ph D supervisors in RTMU, Nagpur.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		01		
Outlay in Rs. Lakhs		7.0 Lakhs		

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	01		
Outlay in Rs. Lakhs	0.7 Lakhs	0.7 Lakhs		

#### 3.4 Details on research publications.

	International	National	Others
Peer Review Journals	06	03	03
Non-Peer Review Journals	01	01	
e-Journals			
Conference proceedings	03	02	

#### 3.5 Details on Impact factor of publications:

Range  Average ☒ h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Soc. 3 Yr.	ICSSR	700000/-	700000/-
Minor Projects	Eng. (2010-12) Lib.Sec. (2011-13)	UGC UGC	70000/- 70000/-	70000/- 70000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total			140000/-	140000/-

3.7 No. of books published

4

i) With ISBN No.

ISBN 978-81-922290-9-6  
 ISBN978-93-81868-32-4  
 ISBN978-81-921131-2-8  
 ISBN978-81-923117-8-4

Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from Nil

UGC-SAP --

CAS

DST-FIST

DPE

DBT Scheme/funds

3.9 For colleges

Autonomy ---

CPE

DBT Star Scheme

INSPIRE

CE

Any Other (specify)

UGC  
ICSSR

3.10 Revenue generated through consultancy

NIL

Level	International	National	State	University	College
MAHATMA GANDHI ARTS & COMM. COLLEGE, PARSEONI	1				
Number	Nil				
Sponsoring agencies					

3.11 No. of conferences

organized by the Institution

3.12 No. of faculty served as experts, chairpersons or resource persons

**3.ENG, SOC,**

3.13 No. of collaborations

International

---

National

Any other

**01**

3.14 No. of linkages created during this year

01 Lata Mangeshkar Hospital

3.15 Total budget for research for current year in lakhs : **8,40,000/-**

From Funding agency

UGC

From Management of University/College

Total

8,40,000

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist.	College

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

0

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones) Nil

JRF

---

SRF

Project Fellows

Any other

3.21 No. of students Participated in NSS events:

University level

7

State level

National level  International level

3.22 No. of students participated in NCC events: **Nil**

National level  University level  State level   
International level

3.23 No. of Awards won in NSS: **Nil**

National level  University level  State level   
International level

3.24 No. of Awards won in NCC: **Nil**

National level  University level  State level   
International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Health Check Up Camp at Rani Laxmibai High School ground in Collaboration with LataMangeshkar Hospital Digdoh Nagpur
- Blood Donation Camp 24/09/2013. NSS Camp. WSC Project (14 Students)
- 24 Hr. Ambulance for patient and (students and general public) for LataMangeshkar Hospital, Digdoh, Nagpur.
- 48 sitter vehicle for the patients of this area ones in a week for LataMangeshkar Hospital, Digdoh, Nagpur.

### Criterion – IV

## 4. Infrastructure and Learning Resources

### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	02 Acre.	---	Management	02 Acre
Class rooms	06		UGC, Management	06
Laboratories	---	---	---	---
Seminar Halls	---	---	---	---
No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year.	---	---	---	---
Value of the equipment purchased during the year (Rs. in Lakhs)	1.09	---	---	1.09
Others	---	---	---	---

### 4.2 Computerization of administration and library

Software is prepared for admission process will be started from 2013-14 onwards.  
 E-governance system is established in the office and library.  
 Computers, printers, photocopiers, fax etc. Are available in main office.  
 Library advisory committee gives suggestions for the development of the library.

### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	2477	267502	36	10490	2513	277992
Reference Books	3659	905856	1711	1023597	5370	1929453
e-Books	--	--	---	---	---	---
Journals	148	39597	--	--	148	39597
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	--	--	--	--	--	--
Others (specify)	---	---	---	---	---	---

### 4.4 Technology up gradation (overall)



	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	35	14	---	---	01	04	10	5+1 Laptop
Added	---	---	---	---	---	--	--	--
Total	35	14	---	---	01	04	10	5+1 Laptop

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- The library is equipped with 01 computer to enhance facility available with library.
- Main office is equipped with computers, internet, printers and photocopies.

4.6 Amount spent on maintenance in lakhs :

i) ICT

Rs.

ii) Campus Infrastructure and facilities

---

iii) Equipments

RS. 1,09,800/-

iv) Others

---

**Total :**

Rs. 4,01,223/-

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC ensures all reserved category students to get the scholarships on time.  
IQAC executes Earn and Learn Scheme where students get paid by working in college.

#### 5.2 Efforts made by the institution for tracking the progression

Personal guidance, on both academic and non-academic matters, is made available to the students through mentoring, which is offered in the College at multiple levels.  
Teacher take these are personal meetings to gets to know the student personally and keeps track of their academic performance, attendance record, course registration, and fulfilment of course requirements and so on, giving guidance where necessary on matters pertaining to academics. Students Grievance Redressal Cell functions effectively for resolving students "Grievance"

#### 5.3 (a) Total Number of students

UG	PG	PH.D	Other
400	42		

#### (b) No. of students outside the state

Nil

#### (c) No. of international students

Nil

Men

No	%
178	40.27

Women

No	%
264	59.72

Last Year (2012-2013)						This Year (2013-2014)					
General	S C	S T	OB C	Physically Challenged	Total	General	S C	S T	OB C	Physically Challenged	Total
27	88	25	248	---	387	36	64	33	309	--	442

Demand ratio 1:1

Dropout % - 2

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Training and guidance lecture series is conducted for the students for the competitive examinations like MPSC, UPSC, particularly for the Staff Selection Commission Examination.

No. of students beneficiaries

#### 5.5 No. of students qualified in these examinations

NET	<input type="text" value="-"/>	SET/SLET	<input type="text" value="-"/>	GATE	<input type="text" value="-"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc.	<input type="text" value="-"/>	State PSC	<input type="text" value="-"/>	UPSC	<input type="text" value="-"/>	Others	<input type="text" value="01"/>

#### 5.6 Details of student counselling and career guidance

- The students having the problem in academics and some other personal problems, are solved through counselling done by subject teachers and class mentors.
- Some student's approaches to principal for career guidance and are guided by principal through counselling.
- Programs on currier guidance is taken by the college.
- Currier Guidance Cell gives information about various post and there advertisement in the daily New paper

No. of students benefitted

#### 5.7 Details of campus placement N.A.

On campus			Off campus
Number of Organizations Visited	Number Of Students Participated	Number Of Students Placed	Number of students Placed
--	----	----	----

#### 5.8 Details of gender sensitization programmes

- Women's Grievance Cell has been established.
- Programs for girls are taken in college like health issues, Nutrition and diet, importance of exercise and YOGA.
- The girls of H.ECO. have visited to the 'DIKSHA BHUMI' Nagpur

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level

09

National level

--

International level-

----

No. of students participated in cultural events

State/ University level

Nil

National level

-----

International level

---

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level

Nil

National level

-----

International level

-----

Cultural: State/ University level

Nil

National level

-----

International level

-----

5.10 Scholarships and Financial Support

	Number Of Students	Amount
Financial support from institution		
Financial support from government	283	13,99,708
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organized / initiatives

Fairs : State/ University level

Nil

National level

----

International level

----

Exhibition: State/ University level

Nil

National level

----

International level

-----

5.12 No. of social initiatives undertaken by the students

02 - NSS Camp, Health Camp

5.13 Major grievances of students (if any) redressed:

- 1) Request Bus Stop for the students is established.
- 2) Request to MSRTC for more bus convenience for the students of 'Khapa' and 'Kothulna'



## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

##### **VISION**

- To promote higher education in the remote and economically backward region.
- To create cultural, moral values and national integration.
- To serve the social needs and to uplift the living standards of the rural and tribal youths by imparting higher education
- To encourage them for self-employment and for that to start short-term educational and training courses to make them self-dependant.

##### **MISSION**

- To facilitate educational opportunity to the under-privileged section of society.
- To provide quality higher education to its students.
- To develop academic programmers based on local/regional/national/global needs.

#### 6.2 Does the Institution has a management Information System

- The college has a management information system. SMS based

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

- Management strives hard to implement the quality education in the Institutes.
- Active participation of faculty members through representation in various subjects as well as via participation in various workshops organized for curriculum development and execution

##### 6.3.2 Teaching and Learning

- The traditional method of teaching and learning is being replaced by advanced technology like ICT, PPT, charts and seminars to enhance the quality of higher education.
- Organization of competition for students.

### 6.3.3 Examination and Evaluation

- Before the semester wise University Exams the students are evaluated by conducting Unit Tests, Seminars, Home Assignments, and Oral Tests etc.
- Evaluation in the University Exam is being carried by Valuation and Moderation Method.
- Every month in class test exam is conducted. Before the University exam, Model answer papers are provided.

### 6.3.4 Research and Development

- Faculty members are encouraged to pursue research by providing them the facilities like computers, laptops. The Institutes always motivates the Faculties for the innovative research.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

**Library :** Library has its own Central building since 2013

- The library is enriched with textbooks, journals, reference books, magazines etc.
- Library is atomizes
- Reading Room is made available to the students.
  - Staff Rooms 01
  - Reading Halls 01

This year, the library stock was enriched by addition of **36** new text books of various subjects.

- **1711** Reference book
- As a part physical infrastructure/Instrumentation, the Institution has a huge playground for various sports activities.
- Infrastructure :01 Sports room (10ft X20ft )
- Instruments : Sabre Mask, Foil Weapon, Epee, Sabre Weapon Rs. 13,400/-

### 6.3.6 Human Resource Management

- The Institution tries to Manage the required Human Resource.
- As per and need, Resource Persons from outside are invited.
- Healthy relationship with NGOs is maintained to organise collaborative extension activities.

### 6.3.7 Faculty and Staff recruitment

- The recruitments are made in accordance with the Rules and Regulations laid by University Grants Commission, State Government and PTM Nagpur University.

### 6.3.8 Industry Interaction / Collaboration

- Industry-Connect was organised.
- Industrial visits were organised.
- Collaboration with HERD Foundation.

### 6.3.9 Admission of Students

- **Prospectus:**

At the beginning of academic session the institute prepares updated prospectus which provides detailed information about the institute regarding the courses offered and infrastructural facilities. It provides eligibility criteria for admission to each course, fee structure, documents necessary for the admission, etc. It also provides detailed information about academic as well as support facilities. The academic calendar, rules and regulations, the information about PG Courses.

**Institute Notice Board**

The information related to admission process is also displayed on the college Notice Board for the convenience of the students.



## 6.4 Welfare schemes for Teaching

Teaching	GPF, LIC, Medical Reimbursement, Leave Travel concession, Loan Scheme by our Credit Society branches
Non Teaching	GPF, LIC, GIS, Medical Reimbursement, Various Govt. Loan Schemes, Leave Travel concession & Banks.
Students	Student Welfare Fund, Book Bank, Scholarship, Concession to Economically Weak Student.

## 6.5 Total corpus fund generated

Rs. 24,490/-

## 6.6 Whether annual financial audit has been done

Yes

☒

No

☐

## 6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	<b>RTM Nagpur University Nagpur</b>	Yes	VSPM Academy of Higher Education, Nagpur
Administrative	Yes	<b>RTM Nagpur University Nagpur</b>	Yes	VSPM Academy of Higher Education, Nagpur

## 6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

☐

No

☒

For PG Programmes

Yes

☐

No

☒

## 6.9 What efforts are made by the University/ Autonomous College for Examination Reforms.

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?  
**Not Applicable**

6.11 Activities and support from the Alumni Association

- The Alumni and the college teacher have formed 'PAULWAT PTATISHTAN' which organizes various cultural academic programmes on college and tehsil level.
- Competition on Indian Constitution on Tahsil Level Is organize by

6.12 Activities and support from the Parent – Teacher Association

- Parent Voluntary take active participation in Institution activities like Blood, Donation, and Plantation.

6.13 Development programmes for support staff

- The staff Members are supported for adequate training as and when required.
- Promoted to the faculty members for presenting Maximum research papers in seminars and conferences etc.
- Teaching and non-teaching staff have attended various workshops conducted by sister institutes of the management and of other colleges as well.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation programme in the campus is conducted every year by NSS Volunteers.
- During the cleanliness of campus, the wasted plastic material is being disposed off regularly. West Material Pit is made.
- Rain-water harvesting and water harvesting in the campus.
- Energy Audit was conducted.

## Criterion – VII

### 7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

#### **Sports Innovations;-**

The institution VSPM has constituted HERD (Rural Development of health education and Sports Academy) which is engaged in promoting games and sports like Kabbadi, Kho-Kho, Runing, Fencing, Netball, Korfbal, Tug of War, and Athletic in the local region. This academy is conducting many training programs and matches to promote these games.

- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Various committees are formed for the smooth functioning of the institute in all directions.
- Meetings of IQAC are organized twice in a year and the progress was being monitored.
- Meeting of Staff held twice in a year.
- Plantation and Fencing for Plantation. (To avoid the intrusion of Stray cattle iron wire fencing is made. )
- Construction of Library Building.
- Medical Camp in collaboration with Lata Mangeshkar Hospital Nagpur. And MG College Parseoni. (as a part of HERD activity) is organized on the Rani Laxmibai High School Ground on dated 16/12/2013
- Alumni Meet (Inter collegiate Debate Competition)
- General Knowledge Competition on Indian Constitution. (Pol.Sci. Study Group)

- 7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1) **Total education – support to poor students.** : Our parents Institution VSPM gives medical help and educational help (distribution of books and copies) to student.
- 2) **Financial Assistance** : For the very poor students the college gives some financial help under the UGC scheme 'Higher Proportion'
- 3) **Book Bank Facility:** The College has a very good library with a large number of books for each subject .The library provides a book bank facilities to all the students irrespective of their financial status, even after clearance. The students is required to deposit 90%of the books cost before availing the book bank facility. Once book are returned the deposited amount is refunded.
- 4) Every Saturday-Group Discussion on English Language by English department.

**\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

#### 7.4 Contribution to environmental awareness / protection

##### **Conservation of the Energy.**

The principal and staff members have taken special interest in energy conservation drive. All the departments have been instructed to consume Electricity as per the need of the department. Many staff members are conserving fuel by using a combine one car. The Dried branches and trees are collected and stored at the back side of the college and are used in the NSS residential camp for fuel.

7.5 Whether environmental audit was conducted?      Yes ☒ No ☐

#### 7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

To provide adequate facilities for sports and games by forming HERD. (Health, sports and rural development)

To provide special incentives to sportsperson with exemplary performance.

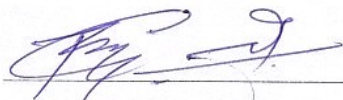
Alumni Meet. (The Teachers of the college and Alumni has decided to take Inter collegiate Debate Competition and other competitions every year)

General Knowledge Competition on Indian Constitution. (Pol.Sci. Study Group)

#### **8.Plans of institution for next year**

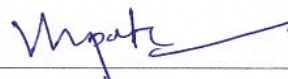
- To widen the Bridge on the Cannel with the help of PWD.
- College Ground is made available for 'ROJGAR MELAWA'.
- Plantation and beatification of the college, compartment in the main office and library.
- Purchase of computers, projector and TV.
- University level NSS camp.
- Pre-police training coaching.

Name PRAMOD M. GORDE



Signature of the Coordinator, IQAC

Name Dr. VINAYAK S. IRATE



Signature of the Chairperson, IQAC

\*\*\*

**Annexure I**

1. Academic calendar of the session (2013-2014)



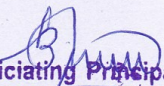
**MAHATMA GANDHI ARTS & COMMERCE COLLEGE PARSEONI  
DIST- NAGPUR**

**ACADEMIC CELENDER 2013-14**

S.N.	Programme in Session	Date	Organizer
1	<b>Session – I</b>	16/06/2013 To 15/10/2013	
	Admission Process & Annual Academic Budget	01/06/2013	
	International Yoga Day/ Tree Plantation	21/06/2013	K.S.Manmode
	Starts Regular Periods	01/07/2013	
	Late. M.A. Deshmukh Birth Anniversary & Student Nomination in NSS / WSC	01/07/2013	
	World Population Day/ Personality Development Programme	11/07/2013	P.M.Gorde
	Sports Seminar for Student	22/07/2013	S.R. Kahate
	Ranganathan Day Celebration Book Distribution, Students Seminar	12/08/2013	P.N. Dhote
	Independence Day	15/08/2013	
	Formation of Subjects Group	25/08/2013 To 30/08/2013	
	Last Date of Admission by University	01/09/2013	
	Last Date of Enrollment by the University	05/09/2013	
	Teacher Day / Students Council	05/09/2013	S.N.Jawale
	Late. A. D. Deshmukh Death Anniversary & Cultural Programme.	19/09/2013	L.B.Jadhao/ P.M.Gorde
	N.S.S. Day	24/09/2013	K.S.Manmode
	Laxminaryan Day & Alumni Meet	30/09/2013	
	Mahatma Gandhi Jayanti & Book Exhibition	02/10/2014	P.M.Gorde
	Diwali Vacation	16/10/2013 To 15/11/2013	
2	<b>Session – II</b>	16/11/2013 To 30/04/2014	
	University Exam (W)	21/10/2013 onwards	
	Constitution Day Celebration & Reading Elocution Competition	26/11/2013	S.N.Jawale
	Dr. B.R. Ambedkar Mahaparinirvana Din	06/12/2013	D.T.Shende
	N.S.S. One Day Camp/World H.R Day	27/12/2013	K.S.Manmode
	Aids Awareness Programme	27/12/2013 To 04/01/2014	K.S.Manmode
	Swami Vivekananda Jayanti/ Health Checkup Camp	12/01/2014	P.M.Gorde S.R.Kahate
	Republic Day Celebration	26/01/2014	S.R.Kahate
	Sports Meet	27/01/2014	S.R.Kahate
	Mahatma Gandhi Martyrdom Day	30/01/2014	S.N.Jawale
	Practical Exam & Tutorials	01/02/2014 To 10/02/2014	S.N.Jawale
	Ch. Shivaji M. Jayanti	20/02/2014	K.S.Manmode
	Language Day (Marathi)	27/02/2014	R.D.Kabhe
	World Women Day	08/03/2014	D.T.Shende
	Send-Off Programme	15/03/2014	P.M.Gorde
	<b>University Exam (S)</b>	17/03/2014 onwards	S.R. Kahate
	Dr. B.R. Ambedkar Jayanti & Late. Smt. M.A.Deshmukh Death Anniversary	14/04/2014	R.A.Raut
	Maharashtra Day	01/05/2014	R.A.Raut
	Summer Vacation/ Valuation, Moderation by the Teacher	01/05/2014 To 15/06/2014	

Principal



  
 Officiating Principal  
 Mahatma Gandhi Arts & Commerce  
 College, Parseoni, Dist. Nagpur



## 2. Best Practices : Book Bank facility for the students

## महात्मा गांधी कला वाणिज्य महाविद्यालय, पारशिवनी

## पाठ पुस्तक ग्रंथालय

## आवेदन पत्र

2010-2011

आवेदन पत्र क्रमांक :

१. विद्यार्थ्यांचे पूर्ण नाव : दि. २३/१०/११ सुभाषराव
२. वर्ग व विभाग : इ. ए. ए. माध्यम : मराठी हिंदी
३. स्थानिय पत्ता : महात्मा गांधी कला वाणिज्य महाविद्यालय, पारशिवनी
४. स्थायी पत्ता : सु. पाशिवनी
५. मागील परिक्षेचे गुण (टक्केवारी) : ७५%
६. विद्यार्थी / पालकाचे नाव व पत्ता : सुभाषराव सुभाषराव सुभाषराव
७. पित्याचा पालकाचा व्यवसाय व हुद्या : सु. सुभाषराव, पारशिवनी
८. वार्षिक उत्पन्न : १०००००/-
९. तुम्ही इतर कोणत्या सवलती छात्रवृत्ती करिता अर्ज केले आहे का होय नाही (असल्यास त्याचे पूर्ण विवरण)
१०. आपणास हव्या असलेल्या पाठय पुस्तकांची नावे (निवडीच्या क्रमानुसार)  
(सुचना : पाठय पुस्तकांची यादी वेगळी द्यावी)

अ. क्र.	ग्रंथ क्रमांक	पुस्तकांचे नाव	लेखक	शेरा
१	२३६७	भारतीय विचार	महात्मा गांधी	
२	२२८१	चंद्रमाला	महात्मा गांधी	
३	२३०५	गुरुसमाज	महात्मा गांधी	
४	१३६६	राष्ट्रीय शिक्षण	महात्मा गांधी	
५	१८३६	समाजशास्त्र	महात्मा गांधी	
६	१२०	Learn English Grammar	महात्मा गांधी	
७				

मी पाठय ग्रंथालयाचे पूर्ण नियम वाचलेले आहेत ते मला मान्य आहेत. मी पाठयपुस्तक ग्रंथालयाची पुस्तके अत्यंत काळजीपूर्वक वापरण्याची व चांगल्या स्थितीत परत करण्याची जबाबदारी घेते / घेतो. पुस्तक हरविल्यास किंवा खराब झाल्यास मी पुस्तकांची पूर्ण किंमत भरण्यास तयार आहे.

दिनांक :

विद्यार्थ्याची सही

आवेदन पत्र वाचले व बरोबर आढळले.

दिनांक :

ग्रंथपाल

महात्मा गांधी कला वाणिज्य  
महाविद्यालय, पारशिवनी